TERMS AND CONDITIONS

Effective Date: March 14, 2025

Welcome to <u>www.redrockhrltd.ca</u> (the "Site"), owned and operated by **Red Rock HR Ltd.** ("Company," "we," "us," or "our"). These **Terms and Conditions** ("Terms") govern your access to and use of this Site, including any content, functionality, e-commerce services, and services offered through the Site.

By accessing or using this Site, you acknowledge that you have read, understood, and agree to be bound by these Terms and Conditions. If you do not agree, you must not use this Site.

1. INTELLECTUAL PROPERTY

All content on the Site, including but not limited to **text, images, logos, branding, digital products, downloadable files, and website design**, is the exclusive property of **Red Rock HR Ltd.** and protected under **Canadian intellectual property laws**.

You may **not** copy, distribute, modify, or exploit any Site content **without prior written permission** from Red Rock HR Ltd.

2. ACCEPTABLE USE

By using the Site, you agree **not** to:

- Harass, abuse, or mistreat other users;
- Violate intellectual property rights of Red Rock HR Ltd. or third parties;
- Hack or attempt unauthorized access to any part of the Site;
- Engage in fraudulent, misleading, or unlawful activity;
- Use the Site for any purpose that violates applicable Canadian laws.

Violation of these Terms may result in **immediate termination** of your access to the Site, along with **legal action where applicable**.

3. SALE OF DIGITAL PRODUCTS & SERVICES

Red Rock HR Ltd. offers digital HR resources, including but not limited to:

- HR guides, policies, procedures, templates, and handbooks;
- Employee documentation and forms;
- Online HR consulting services.

All digital product purchases are final sale and non-refundable (see Section 8).

Product Disclaimer:

While we strive for accuracy, **we do not guarantee** that all resources will be error-free or applicable to every business. You are responsible for **modifying and ensuring suitability** for your organization.

4. SUBSCRIPTIONS & AUTO-RENEWAL

Certain services on the Site may require a **subscription**.

- Your subscription will automatically renew unless you cancel before the next billing cycle.
- To cancel, you must follow the cancellation process outlined in the original Contractual Agreement signed at the time of purchase.
- Refunds will not be issued for unused subscription periods.

5. PAYMENTS & TRANSACTIONS

We accept the following payment methods:

✓ Credit Card

- √ PayPal
- ✓ Other payment options available through Wix

By providing payment information, you **authorize us to charge your selected payment method** for the total purchase amount.

Fraud Prevention & Reversals:

- If we suspect fraudulent or illegal transactions, we reserve the right to cancel the order.
- Chargebacks or unauthorized reversals may result in account suspension or legal action.

6. CONSUMER PROTECTION LAW

Our Terms and Conditions comply with **Canadian Consumer Protection laws**, including the **Alberta Consumer Protection Act**. If there is any **conflict between these Terms and Canadian law**, the **mandatory provisions of the law** will apply.

7. LIMITATION OF LIABILITY

To the fullest extent permitted by Canadian law, Red Rock HR Ltd. is not liable for:

- Any direct, indirect, incidental, or consequential damages from the use of this Site;
- Loss of profits, business opportunities, or data;

- Errors, inaccuracies, or **outdated information** in HR materials;
- Decisions or actions taken based on Site content.

This limitation applies even if we were advised of potential damages.

8. NO REFUNDS & FINAL SALE POLICY

All purchases of **digital products** (including HR policies, templates, guides, and documentation) are **final sale**.

- No refunds, exchanges, or cancellations are provided once a purchase is made.
- Digital products are delivered "as is" without warranties or guarantees of suitability.
- You are responsible for reviewing and modifying materials to fit your organization's needs.

9. INDEMNITY

By using this Site, you agree to **indemnify and hold harmless** Red Rock HR Ltd. from any **claims**, **losses**, **damages**, **liabilities**, **and legal expenses** arising from:

- Your use of the Site;
- Your violation of these Terms;
- Any misuse of purchased HR materials.

10. PRIVACY & DATA PROTECTION

Red Rock HR Ltd. is committed to protecting your **privacy** in accordance with **Canada's Personal Information Protection and Electronic Documents Act (PIPEDA).**

- We **do not** sell or share your personal data without consent.
- Your payment information is processed securely through **trusted third-party payment providers**.
- Our full **Privacy Policy** is available [here] (insert link).

11. GOVERNING LAW & DISPUTES

These Terms are governed by the laws of the Province of Alberta, Canada.

- Any disputes shall be resolved through arbitration in Alberta, unless otherwise required by law.
- If any provision of these Terms is found **invalid**, the remaining sections remain enforceable.

12. CHANGES TO THESE TERMS

Red Rock HR Ltd. may update these Terms at any time to reflect legal changes or business operations.

- Changes take effect immediately upon posting on this page.
- We will notify users by email or website notice if significant updates occur.

It is your responsibility to review these Terms regularly.

13. CONTACT INFORMATION

If you have questions or concerns, you can contact us at:

& Phone: (403) 502-1228

Email: redrock@redrockhr.ca

Mailing Address: P.O. Box 663, Medicine Hat PO Main, AB T1A-7G6

ACKNOWLEDGEMENT & AGREEMENT

By using this Site, you confirm that you have read, understood, and agreed to these Terms and Conditions.

Name

Date

Effective Date: 14th day of March, 2025